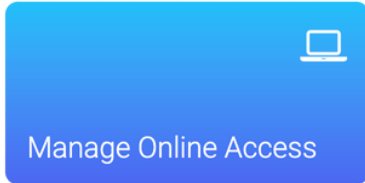
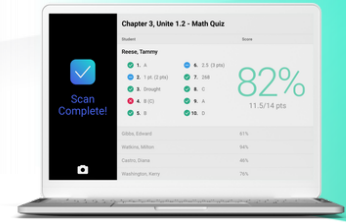


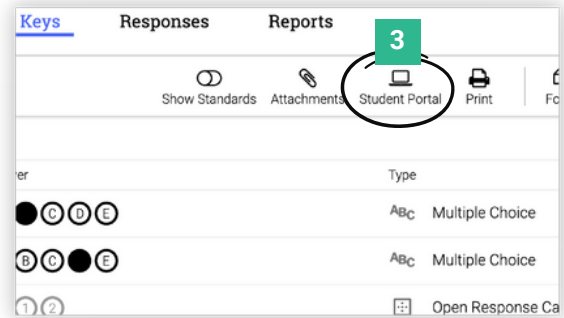
# Add Online Access to Assignments



After an assignment has been created, the assignment will be published to Student Portal to provide online access for classes and/or individual students with the chosen settings.

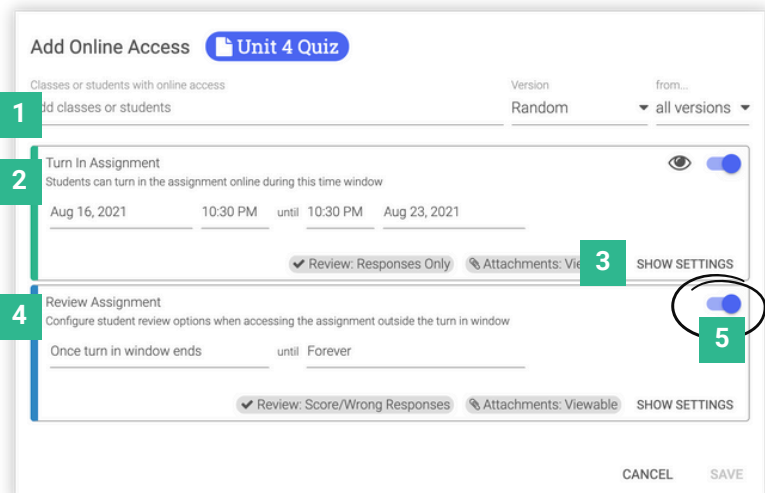
## Prepare Assignment for Student Portal

- 1 Login to your account at [app.gradecam.com](http://app.gradecam.com).
- 2 Create a new assignment or select an existing assignment.
- 3 Select Student Portal from the toolbar to manage online access.



## Edit Online Settings for an Assignment

- 1 Type class(es) or specific students
- 2 **Assignment Availability Window** - Adjust the date and time range for students to complete the assignment.
- 3 **Show Settings** - Customize options for students while completing the assignment and during review.
- 4 **Review Assignment Window** - Adjust the time and settings for students during review.
- 5 **Toggle to Disable** all settings for the Turn In or Review window.

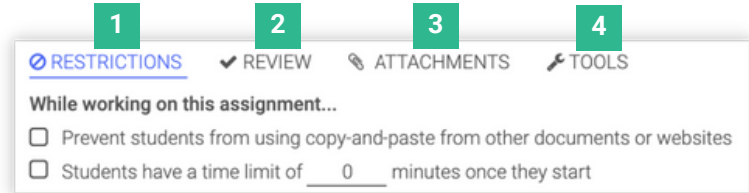


## ADD ONLINE ACCESS TO ASSIGNMENTS

### Show Settings Options

**Turn In** settings are used during assignment availability window.

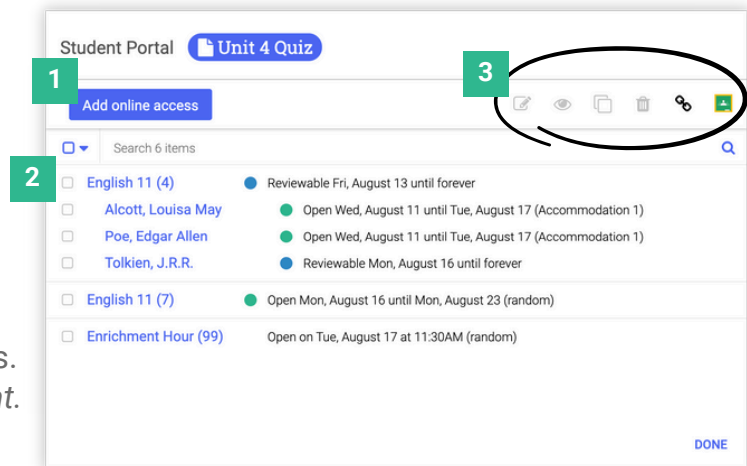
**Review** settings are used after end of Turn In window timeframe.



- 1 **Restrictions** while completing assignment (Turn In window only)
- 2 **Review** options for responses visibility after assignment is turned in
- 3 **Attachments** options while completing assignment and after it is turned in
- 4 **Tools** available while completing assignment (Turn In window only)

### Online Access List

- 1 **Add Online Access** for additional class(es) or student(s)
- 2 **Current classes/students** with published online access to the assignment
- 3 **Actions** for published assignments. *Check the box next to class/student.*



### Online Access Actions

- 1 **Edit** online access settings selected class/student.
- 2 **Preview** selected assignment as a student.
- 3 **Clone** online access settings of selected class/student to additional class/student.
- 4 **Remove** online access for selected class/student.
- 5 **Copy** the assignment link to post in other services.
- 6 **Share to Google** to post assignment in connect Google Classroom.



**\*Note:** Preview the teacher experience for [Canvas](#) and [Schoolgy](#).